



Owner/agent submits a completed application, final plat (drawn by a surveyor/engineer), potential variance requests and appropriate fees to LCPC staff. LCPC will place subdivision on the Planning Commission agenda per LCPC adopted "Meeting Date and Time Calendar".

Final Plat shall be based on the approved preliminary plan and all stipulations shall be corrected.

LCPC staff forwards plan to other subdivision reviewing agencies for review.

Including, but not limited to:

- County Engineer
- Sanitary Engineer
- Soil and Water CD
- Township
- Stormwater Dept.

In addition to internal review, staff receives comments and stipulations from agencies and summaries the information for the Planning Commission.

Staff presents the report to the Planning Commission and makes a *recommendation* to the board.

After all stipulations have been corrected, the plat is circulated to all necessary signatories for approval. Once approved or accepted by these groups, the plat is submitted to LCPC staff.

Planning Commission will approve, approve with stipulations or deny the final plat at a public meeting.

Staff will ensure all stipulations have been corrected and regulations satisfied. The plat will be signed by the Planning Commission Secretary or Chairperson.

Plat is submitted for final review by Lake Co. Prosecutor. If all legal conditions have been met, the Prosecutor will sign the plat.

* The plat can only be placed on the Commissioner's agenda if the road and other improvements have been installed and accepted or guaranteed to be built.

The plat is placed onto the next County Commissioner's meeting agenda. The Commissioners will dedicate the road(s) by resolution and sign the plat.*